

This program is designed to review and remediate students with basic algebra skills. Math level 1 students can opt to complete this program instead of taking the MATH 0900 course. This program will not award a grade or credit hours. Students can begin the program at any time and can take as long as need to finish. Once completed, students will be moved to a Math level 2 placement.

### **Program Instructions**

1. Go to the bookstore on campus.
2. Ask the cashier for the **Hawkes Learning System access code for Intermediate Algebra.**
3. Register the code by going to <https://learn.hawkeslearning.com>
  - a. Click on ***Create An Account***
  - b. Click on the option to register the license number or you can opt to purchase the access code here if you are not near the campus bookstore.
  - c. If purchasing, you will need to fill in the University name and select the product which is: **Intermediate Algebra.**
  - d. If ever you are asked for the course ID it is: **UNCCIMA**
  - e. When asked to enroll in your instructor's course choose
    - i. Instructor: **On-line Remediation**
    - ii. Section: **No Credit Self-remediation**
  - f. Once you have created your account with your user ID as your UNC Charlotte email address and a password of your choosing, go back to the sign in (see item #3)
    - i. Near the bottom you will see the option to watch the **Training Video**
    - ii. Watch the video to learn how to use the learning system.
4. Now you are ready to begin.
  - a. Begin by taking the assigned **Diagnostic Tests**
  - b. Once the tests are completed, go to the **Grades** to see which lessons you need to complete. (The Diagnostic Tests will give you credit for some of the lessons.)
  - c. Once all of the lessons assigned have been completed, the **Exit Test** will open.
    - i. The Exit Test is a proficiency test.
    - ii. It is timed for 30 minutes and **you are allowed to take it only twice.**
    - iii. It is graded pass/fail.
  - d. Once you have taken the Exit Test, pass or fail, contact **Debra Shafer** at [drshafer@uncc.edu](mailto:drshafer@uncc.edu). **Be sure to use your UNCC email account and include your student ID number.**
  - e. You will receive a confirmation email letting you know when you can enroll in math 1100. Note you will not be allowed to register for a math class until you have completed the program and passed the Exit test. You will have to start over if you fail the exit test twice.
5. Tutoring is available for students going through this program. For times, dates, and location contact Debra Shafer in the mathematics department.
6. If you have any questions using the program your contact person is: **Debra Shafer**  
[drshafer@uncc.edu](mailto:drshafer@uncc.edu)  
704-687-5583